

# **RULES AND PROCEDURES FOR EMPTYING LOCKERS IN DINEEN HALL SUMMER 2020**

## **FOR RETURNING STUDENTS (2L, 3L, LL.M.) ONLY**

**As of May 30, 2020**

### **Retrieving your Personal Belongings from your Locker in Dineen Hall**

Consistent with Syracuse University policy, in order to retrieve the items in your locker, you must make a reservation to enter Dineen Hall for the limited purpose of retrieving your items. Reservations will be available in 15 minute increments throughout summer 2020. Please make your reservation by using this [reservation form](#). You will enter Dineen Hall through the Raynor Avenue entrance and will be given access to the locker room only. Sarah Valenti and possibly another College of Law representative will be on hand to facilitate and observe this process. Please plan to empty your locker by yourself. Guests or family members will not be permitted to enter Dineen Hall.

If you have any questions or problems making a reservation, please contact [Sarah Valenti](#).

### **Entering Dineen Hall**

You will enter through the Raynor Avenue entrance. The Irving Avenue doors will be locked. You will be required to swipe into the building.

### **Social Distancing Measures Apply**

While on-campus and in University facilities, including Dineen Hall, everyone must comply with established social distancing requirements:

- Students will be required to swipe into the building.
- Do not travel to campus if you have been ill within the last 14 days or are currently ill.
- Per NY Governor Andrew Cuomo's executive order, anyone out in public is required to wear a mask or face covering. Gloves are encouraged. If you are not wearing a mask, you will not be permitted to enter Dineen Hall.
- Maintain six feet of separation while waiting in any lines at entrances.
- Wash your hands frequently and encourage those who assist you outside of Dineen Hall to do the same.
- Students will not be permitted to visit other campus buildings.

Our ability to maintain this process will be dependent upon everyone's cooperation with these safety guidelines, so please understand that those who do not comply may be asked to leave. Access is to the locker room only.

## **Items left behind**

Please plan to access your locker only once this summer. You should retrieve all of your items and take them with you on your first visit, in the event that lockers are not accessible this fall.

In the event that lockers are not accessible this fall, all lockers will be emptied. Items left behind will either be donated or discarded. However, upon final locker checks, if anything of significant value is found (i.e., passports, credit cards, jewelry, cell phones, laptops, etc.), the College of Law will attempt to safeguard the item and try to reach its owner. Another notice will follow to all students this fall to address the need to dispose of items left behind.

## **Parking Accommodations During Process of Retrieval**

Syracuse University has restricted vehicle access to the campus at this time. Appropriate gates and parking structures will be opened during the University's posted move-out periods only, including the dates set forth in the [reservation form](#). Please plan to park in the Raynor Lot.

## **Packing supplies**

Please bring your own. Extra trash bins will be available near the lockers. Students should remove all trash from their lockers and dispose of unwanted items in the bins.

A table will be provided to return library books.

## **Options for Students Unable to Return to Campus**

With the State of New York under a stay-at-home order, and the Centers for Disease Control and Prevention recommending against any large gatherings well into summer, we understand that these clean-out options may be less than ideal for students. To that end, we understand that there will be students who will be unable to return to Dineen Hall to retrieve their belongings.

In these situations, students should contact [Sarah Valenti](#) to make arrangements to have their belongings packed by the University at no cost. Your email should include your locker combination. You will be expected to video conference with University staff during the process of emptying your locker. Students must register with [Sarah Valenti](#) to have their belongings shipped and provide a shipping label. The University will not initiate the packing process without a shipping label.

Additional instructions will follow to address the need to access lockers this fall.